



ENGLISH MARTYRS CATHOLIC PRIMARY SCHOOL GOVERNING BODY

Governors are reminded the next ordinary meeting will be a **virtual meeting** on:

WEDNESDAY, 13th OCTOBER 2021 AT 17:00 HRS

Governor Services
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London E14 2BG
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ALL DOCUMENTS CIRCULATED IN ADVANCE WILL BE TAKEN AS READ.

1. **WELCOME AND APOLOGIES FOR ABSENCE**
2. **REGISTER OF BUSINESS INTERESTS**
 - All governors to complete, *before the meeting*, the Declaration on GovernorHub (*Governing Board/your name/view your full profile/Declaration*)
 - Declaration of Interests in items on this meeting's agenda
3. **ELECTION OF CHAIR AND VICE CHAIR**
 - To fix the term of office for the Chair and Vice Chair.
 - To Elect the Chair and Vice Chair
4. **MINUTES OF THE MEETING OF 30th JUNE 2021** (*enclosed*)
5. **MATTERS ARISING FROM THE MINUTES OF 30th JUNE 2021**
6. **MEMBERSHIP ISSUES**
 - a) GB membership
 - To receive an update on Foundation Governor vacancies – 2 vacancies.
 - b) Committees' structure, membership and Link Governors (*Current arrangements are outlined in the Appendix*).
 - c) Review Constitution – (*Instrument of Government attached*)



7. **REVIEW TERMS OF REFERENCE FOR COMMITTEES** (*attached*)
 - a) Resources Committee
 - Terms of Reference for Resources 2021 - 22
 - Scheme of Delegation Sept 2021
 - b) Terms of Reference for Standards Committee Sept 2021 - 22
 - c) Terms of Reference for Remuneration Committee 2021 - 2022
8. **GOVERNORS CODE OF CONDUCT** (*attached*)
 - To approve
 - All governors to read and sign up to the Code of Conduct on GovernorHub
9. **SAFEGUARDING**
 - All governors need to have read Part one of the Keeping Children Safe in Education September 2021 and confirm this on GovernorHub in Declarations section.
10. **HEADTEACHER'S REPORT** (*enclosed*)
11. **SCHOOL IMPROVEMENT PLAN** (*School Priorities 2021-2022 including COVID measures*)
12. **COMMITTEE REPORTS**
 - 12.1 Standards – Minutes of 6th October 2021 (*enclosed*)
 - 12.2 Resources
 - Minutes of 29th September 2021 (*enclosed*)
 - Budget 1st Quarter 2021 – 2022 (*enclosed*)
 - 12.3 Remuneration Committee – Minutes of 10th October 2021 (*enclosed*)
13. **POLICIES FOR REVIEW** (*enclosed*)
 - 13.1 Behaviour Policy
 - 13.2 Religious Education Policy
 - 13.3 Relationship, Sex and Health Education (RSHE) Policy
14. **GOVERNOR VISITS**
15. **TRAINING**
16. **CHAIR'S ACTION**
17. **DATES OF FUTURE GB MEETINGS**

8 th December 2021	2 nd February 2022
23 rd March 2022	11 th May 2022
29 th June 2022	
18. **ANY OTHER BUSINESS**
19. **ITEMS FOR NEXT AGENDA**





[PART 2 – CONFIDENTIAL SECTION]

20. CONFIDENTIAL BUSINESS

Appendix

GOVERNING BODY OF ENGLISH MARTYRS CATHOLIC PRIMARY SCHOOL
COMMITTEE MEMBERSHIP

The Governing Body is required to review its constitution, membership, and any delegated powers and the committees' procedures annually. Listed below are details of the current Committees and Panels previously adopted by your Governing Body.

RESOLVED that

- in the event of a casual vacancy or the unavailability of a specific member of a Committee/Panel the Governing Body authorise the Chair to appoint any Governor to join that Committee;
- the membership of the Governors' various Committees and Panels with delegated responsibilities be as follows:

Remuneration Committee	Resources Committee	Standards Committee
Amy Winkelgrund, <i>Co-Chair</i>	Mike Topley, <i>Chair</i>	Gabrielle Ettridge, <i>Co-Chair</i>
Louis Montfort, <i>Co-Chair</i>	Peter Edwards	Claire Watts, <i>Co-Chair</i>
Bronagh Nugent, <i>Headteacher</i>	Bronagh Nugent, <i>Headteacher</i>	Peter Edwards
Mike Topley	Catriona Ferris	Bronagh Nugent, <i>Headteacher</i>
	Louis Montfort	Catriona Ferris
	Liz Boccus	Melanie Moore
		Amy Winkelgrund
		Liza Bartlett
		Liz Boccus

(c) Governors with individual responsibilities

- Health and Safety
- Safeguarding and Child Protection Link Governor - Peter Edwards / Amy Winkelgrund
- SEND Governor - Peter Edwards / Gabrielle Ettridge
- Early Years – Gabrielle Ettridge / Claire Watts
- Key Stage 1 - Gabrielle Ettridge / Claire Watts
- Key Stage 2 – Louis Montfort
- Religious Education – Peter Edwards / Fr. Alex

